

AASFAA Board Meeting- January 8, 2026

Meeting called to order 1:03 pm

Quorum Established

Roll Call

Jamie Burt

Vicki Johnson

Shannon Jones

Latasha Dove- **Absent**

Libya Hunter

Robert Douglas

Stephanie Miller

Taylor Hilyer

Celena Tullos

Lakecia Taylor

Gail Beggs

Cassandra Hollins- **Absent**

Rounds of Success: N/A

Open Issues- Sponsorship Levels

- Stephanie was approached by sponsor to have an AI A Cart Option.
- Taylor and Jamie are working to make sure that sponsor payments are set once a month.
- Stephanie mentioned StarChapter made some changes to how some things are renewed. We wanted to receive information from Shannon before information is updated or renewed.
- Shannon shared a chart to explain
 - Tier I & II is what has been set
 - Some sponsors want a la carte options
 - The chart explained what other states are doing
 - Florida, for example, has different 6 different levels vs 2 options
 - Has a sheet of recommendations that she can share with Board
 - Many state organizations offer conference bags, nice agendas/books, lanyards on name tags, etc.
 - We can decide on the number
- Jamie shared a spreadsheet in the chat
- Stephanie
 - Do full conference program- Full page, ½ page ad, ¾ page for (x) dollars
 - Listing on the website (x) dollars
 - Banner on the website (x) dollars
- Gail

- Stated It wasn't sponsoring options, but it was the amount that was a prior concern

Robert shared State Conference Offerings Sponsor List- https://alabamaedu-my.sharepoint.com/:x/g/personal/a01013508_alabama_edu/IQDMwgKPfCNITaFwSFZN_VR1Aeshu6AMZ0ZD8HRZ1mRqVvk?rttime=44IvdupO3kg

Stephanie- Stated that SASFAA uses a printer that can have the printed info out in a week.

Jamie-

- Asked Robert to note to confirm that we have a vendor in Huntsville that can print Agendas in a short time period.

Stephanie-

- Mentioned pocket agendas as an option

Shannon-

- If we offer a la carte option for conference agenda notebook or conference program to be listed as an option.

Jamie, Taylor, Jamie, and Shannon had a discussion about if it is a conference agenda, notebook, or conference program.

- Jamie suggested
 - \$750 tier option
 - Also stated \$500 would be fine

Shannon

- Confirmed that we would get more sponsors at the \$500 tier

Jamie

- Asked Shannon to come up with something
- Confirmed that this must be voted on
- Can be held off until Feb. 5th

Stephanie

- Suggested Board Vote so that it can go ahead and get out to SASFAA and others quickly

Sponsorship/Membership Renewals

- Jamie and Taylor working on this

Spring Conference 2026- Robert

- **Curriculum Team Chair-** Libya Hunter
- **Food Selection Chair-** Stephanie Miller, Celena Tulloss
- **Decorations Chair-** Stephanie Miller, Celena Tulloss
- **Creative Team Chair-** Lenisha Leslie, Marcus Byrd
 - Jazz Band and Choir solidified for conference.
 - 8th the choir will perform
 - 9th Jazz Band
- **Charity Chair-** Lakecia Taylor
 - Embrace Kids Alabama
 - Considering other options
- **Technology Chair-** Robert Douglass, Taylor Hilyer

- **Local Arrangements Chair-** Lenisha Leslie
- **Agenda Chair-** Libya Hunter, Robert Douglass
- **Sight Chair-** Jamie Burt
- **Direct Communications Chair** – Jamie Burt, Robert Douglass
- **Badges/Registration Chair-** Vicki Johnson, Latasha Dove
- **Gifts Chair-** Taylor Hilyer
- **Theme Ideas-** Rocketing Education for Future Financial Aid Leaders: Rocket Fuel for Future Leaders; Aiming for the Stars: Fueling Future FA Leaders:
- **Release Date for Registration and Hotel Rates:**
 - **Proposed agenda-** Pending; cans
 - **Opening date for registration:** Should be released by Feb. ?

Sight Committee Selection Committee

- 2027 Conference sight contract is under review. Will be in Birmingham.
- 2028 Conference sight is almost decided
- Robert and Libya will need to solidify training for the next 2 years
- Jamie is working on a basket for SASFAA

New Business

- AASFAA dinner with SASFAA
- Jamie will update Board on this info

Board Reports-

Board Reports Received:

Taylor Hilyer-

Summary of Activity (include relationship to goal, bylaw or p&p, if applicable):

Over the past several weeks, I have been working to gather and confirm nominations for the following 2026–27 elected positions:

- Secretary
- Vice President
- President-Elect

An email notification has been sent to all members announcing that nominations are now being accepted for the following awards. All nominations must be submitted by February 6:

- Ceil Padgett Outstanding Achievement Award
- John H. Buchanan, Jr. Distinguished Service Award

Additionally, an email notification has been sent to all members encouraging them to apply for one of the AASFAA training award opportunities. The application deadline is February 6.

A reminder email will be sent to members prior to the deadline.

Action Items (New business or Unfinished business):

Finalize the slate of candidates for 2026–27 and select award recipients. The following meetings will be held in February:

- Awards and Recognition Committee – Review applications for the Amy Rowell Training Award and the Southern Region Education Opportunity Award.
- Nominations Committee – Review nominations for elected positions and vote on a final slate of candidates.

· Past President and AASFAA members who are prior Padgett Award recipients – Review nominations and select recipients for the Ceil Padgett Outstanding Achievement Award and the John H. Buchanan, Jr. Distinguished Service Award.

Policy & Procedure: Changes/ Updates/Recommendations:
non

Libya Hunter- Currently in the process of obtaining session topics and presenters for Spring 2026 AASFAA conference.

If anyone have any session topics you and/or your staff would like presented at the conference, please let me know via email lhunter@bishop.edu

Jamie Burt- Working with site selection team on planning the AASFAA conference for 2027 & 2028, scheduling site visits soon

- Attending monthly SASFAA Executive Board Meetings and Monthly State President Meetings
- Working with Sponsorship and Electronic Services on new tier level of Sponsorship and getting renewals for members and sponsors on a schedule to be sent out
- Will be working on setting up a AASFAA Dinner at SASFAA Conference
- Working on a state basket for SASFAA Conference Charity

Action Items (New business or Unfinished business):

- Finalizing Conference Committee with Conference Chair to begin planning for conference – President Elect has been working on this.
- New tier/level of Sponsorship and getting renewals on yearly schedule.

Policy & Procedure: Changes/ Updates/Recommendations:

- Possibly adding new level of sponsorship tier & updating P&P pages 49 & 50 located here https://aasfaaonline.starchapter.com/images/downloads/_Policies_and_Procedures/aasfaa_p_p_june_2025.pdf
- Updating General Activities & Financial Calendar of the Association in the P& P pages 6 & 7, there are some dates wrong on some items like paying start chapter January 15th https://aasfaaonline.starchapter.com/images/downloads/_Policies_and_Procedures/aasfaa_p_p_june_2025.pdf

Stephanie Miller-

Summary of Activity (include relationship to goal, bylaw or p&p, if applicable):

No actions

Action Items (New business or Unfinished business):

Question: Have we made any progress on the additional membership type on the website or events?

Policy & Procedure: Changes/ Updates/Recommendations:

None at this time.

- Mentioned that we have website up and running for Counselors along with options on how to engage them.

Cassandra Hollins-Absent

-Report Update: Establish standing meeting dates to review ongoing financial activities, progress, and issues.

Robert Douglass

- Summary of Activity (include relationship to goal, bylaw or P&P, if applicable):
- • Spring 2026 Conference:
 - o The Huntsville site for the Spring 2026 Conference has been confirmed (contract signed). It will be held at Embassy Suites. Most conference committee heads solidified, others still needed
 - • The unofficial site selection committee has worked through site proposals for the Spring 2027 conference. We have received a contract for the selected Hyatt Regency in Birmingham and it is under review. We meet again next week to confirm changes and return for revision.
 - • 2028 Spring conference site proposals are in receipt and under review.
- Action Items (New business or Unfinished business):
- • Send kick-off and needs email to conference committee heads
- • Attending NASFAA Leadership Conference in Washington, DC, February 7th
 - – 12th
 - • Attending SASFAA Spring Conference in Charlotte, NC, February 14th
 - – 18th
- Policy & Procedure: Changes/ Updates/Recommendations:
- N/A

Lakecia Taylor-

Updating minutes from November

- No meeting for December
- Get with Stephanie to make sure site is up to date with minutes

Meeting Adjourned at ---- pm