



AASFAA Executive Board Meeting Minutes

Virtual Meeting

12/10/2024 10:00 am

Members present and quorum established:

President -Taylor Hilyer
Past President – Cierra Smith
President Elect - Jamie Burt
Treasurer - Gail Beggs
Treasurer Elect – Vicki Johnson
Robert Douglass – Vice President
Lisa Lilley
Stephanie Miller
Donna Boutwell
Shannon Jones

Business-

The meeting was called to order December 10th 2024 at 10:04 am.

The board did not meet in November. Meeting minutes from October have been reviewed and accepted.

Permission was granted to adjust the agenda as needed.

President Report

Taylor and Cierra have been working with the committees and working to figure out awards. Cierra has sent out an election call. Taylor has attended SASFAA board meetings. SASFAA is working to secure North Carolina for the 2026 conference. SASFAA approved a new site the New Aid Officers conference. A leadership pipeline is in the works for SASFAA. Additional information regarding the SASFAA Leadership opportunity will be shared as its received.

Treasurer Report

The treasure's report was sent to the board prior to the meeting. Gail noted the projected income of \$4300 for the fall conference needs to be adjusted on the report. The adjustment is necessary because we did not have a fall conference. An updated report will be made available at the in person meeting in January. We are close to our annual income for membership and sponsors. Shannon Jones expects

partners will begin committing towards the end of January or February. We have received \$4385.05 from vendor/sponsors.

New Business

The Sponsorship Committee made a request/recommendation to adjust the policy regarding sponsorship opportunities to reflect that sponsorship ads will run for one year from the date of a paid sponsorship. The board approved the request. Taylor stated we will need to correct Sallie Mae, College Ave, Kheaa and EdAmerica. Their advertisement will run for 1 year from the date of their paid membership, which will cover the Spring Conference.

Past President Update

A request was made to increase the budget for awards and recognition, due to the increase in cost for plaques, gifts etc. A suggestion was made to purchase either a blue tooth speaker or phone charger as committee gifts. Any extras can be used as giveaways. Gail made a motion to add both items to the agenda for January because, the budget will need to be reviewed. All agreed to address the budget increase and the gift selection at the next meeting. Taylor will also provide quotes for plaques at the next meeting.

Membership

Calhoun informed Donna Boutwell that a check for membership was mailed. Gail has not received the check yet. South University expressed interest in joining. Gail Beggs will follow up with South University.

Spring Conference

Michelle Bruce the chair of the Diversity Committee has not responded to any emails. She is not a member of AASFAA. Donna Boutwell agreed to chair the Diversity Committee. Taylor suggests getting five to six committee members to assist. A tour of the hotel will give a better idea of what is needed for the spring conference. The in person meeting agenda will be sent soon. Board members and committee chairs are all invited. Dinner will be at David's Catfish January 29th and the board meeting will be at Coastal Community College January 30th (Atmore Exit). The theme and décor will need to be decided at the meeting. The Conference committee will bring ideas and the board will decide.

Fostering Hope is the conference charity.

Cierra and Robert will work on getting the charity announced on the List Serv.

Meeting Adjourned at 10:57am