

AASFAA Board Meeting- August 28, 2025

Meeting Called to Order at 1:02 pm

Quorum established

Roll Call

Jamie Burt
Robert Douglass
Taylor Hilyer
Celena Tullos
Vicki Johnson
Lakecia Taylor
Shannon Jones

Minutes from Previous Meetings: (6/25/2025 & 7/31/2025) Need to be reviewed. Lakecia needs to resend to all board members.

Rounds of Success: Latasha Dove transitioned from UAB to Lawson State Community College as their Assistant Director of Financial Services/VA Coordinator.

Director's Summit & Fall Training Schedule

Change in Location & Dates/Pricing Update for Director's Summit and Fall Training

- Robert confirmed the New Dates for Fall Director's Summit and Fall Training-
September 30th & October 1st*
- Taylor confirmed the New Location for Fall Director's Summit and Fall Training-
Lawson State Community College*
- Taylor confirmed the venue and catering arrangements. She confirmed that the venue was covered by Lawson and that AASFAA would have to cover the meal costs.
 - Discussion commenced around the meal preferences, pricing to provide workshop.
 - Per the notes from the July 31st meeting, Lakecia confirmed from the Board voted to charge \$50.
 - Further discussion took place concerning adjustments to fall training fee due to the need to include the costs of the meals.
 - **It was agreed that it would be \$50 for the Fall Training and \$25 for the Director's Summit, totaling \$75 to attend both trainings.**
 - Robert confirmed that we will provide lunch on Day 1 and breakfast and lunch provided on Day 2. Coffee and water will be available all day each day.
- Taylor confirmed a survey went out to the directors across the state this week for the Director's Summit.
- Robert will provide the final schedule for the fall training by September 5th.
- Taylor will send a test email to Robert Douglass and Jamie Burt regarding the registration for the conference.

- Celena suggested registration notice go out tomorrow (August 29) to give enough time for members to register.

Tentative Agenda Director's Summit & Fall Training Schedule

September 30th- Director's Summit

- 10 a.m.- Session 1 begins
- 12 p.m.- Lunch
- 1 p.m. – 3 p.m.- Breakout Sessions

October 1st – Fall Training

- 9 a.m.- (Breakfast?) Session 1
- 12 p.m.- Lunch
- 1 p.m. – 3 p.m.- Breakout Sessions

2025-2026 Conference Update

- The contract for Embassy Suites Huntsville has been signed.
- Taylor will send out the Save the Date email for the Spring Conference soon.
- Details of the conference should be finalized by December.

2026-2027 Conference Update

- Our goal is to have the 2027 conference plans, location, and dates finalized so they can be announced at the 2026 conference.

Inclusion and Global Issues Committee

- Board agreed at the last meeting that we weren't going to fill this role at this time.

Local Arrangements Person

- Requesting for Lisa Lilley to be the Local Arrangements Person.
- Jamie will reach out to her concerning Spring Conference assistance.

SASFAA Update

- The SASFAA State SWAP representative is going to be Carrie Deadwilder.
- Robert is going to Florida, and we will be in touch with Carrie at a later date.

Meeting adjourned at 1:32 pm