

AASFAA Board Meeting- September 30, 2025

Meeting called to order at 4:09 pm

Quorum Established

Roll Call

Jamie Burt
Vicki Johnson
Shannon Jones
Latasha Dove
Libya Hunter
Robert Douglas
Stephanie Miller
Taylor Hilyer
Celena Tullos
Lakecia Taylor

Rounds of Success: Congratulations Latasha!!!

Vendor/Sponsorship Levels

- Shannon addressed vendor levels and communication about calendars and planning in relation to vendor attendance at conferences. She further stated that Vendors like 2 options, but we need to make changes to have more sponsors. Shannon also stated that we can increase vendor/lender participation by planning events a year or two in advance. Furthermore, Shannon stated vendors were ok with the current vendor fees for AASFAA.
- Vicki stated current Sponsor amounts are \$1250 for Tier I and \$1000 for Tier II.
- A la carte Option for Sponsors were also discussed for vendors that cannot attend events.
 - Shannon said that this is an option and that we need to speak with other organizations to see what they are doing in this area.
- **A vote was called and approved to keep vendor/sponsor amounts at the Tier I and Tier II current level**
- **A la carte options are on hold pending the feedback received from what other organizations are doing.**

Future Conference Planning/Calendar Events

- Jamie stated that there is a site selection committee in place, and they are meeting to help notify members and vendors in advance of events. Jamie also stated the 2026 & 2027 discussions are already underway, and the committee is working on site selection for the 2028 conference so that updates can be announced soon.

- Stephanie stated that we did want to do a rotation of conference sites (North, South, East, West) to make sure the events are near each region in our state at some point. She also mentioned that a survey is going out to ask about the possibility of having quarterly meetings.
- Shannon stated that we have to stay on our events schedule so that we can notify SASFAA and plan for their meetings as well.
- Celena suggested having some of the conferences at a state park.
- Stephanie mentioned Guntersville may be an option, but they went up on their prices.
- Jamie said that she would like to have our conferences at a school and would like to have one at a school in Montgomery. She also stated that her objective is focused on growth in membership through the conferences.

Feedback from Spring 2025 Conference

- Overall feedback was positive.

New Business

- AASFAA received an email from Lareatha Smith concerning her attendance at the SASFAA Leadership Training. Lareatha was one of the recipients of this scholarship awarded in April at the Spring conference. Lareatha's email requested that AASFAA assist with payment for a stay on the last night of the conference, since it was not covered by the scholarship.
- Per the AASFAA P&P, AASFAA will pay for the expenses based on SASFAA's agenda for the training. The training ends at 3pm on the date that Lareatha is requesting assistance, but she lives 6 hours away from the training site.
- Lareatha received an approved email from the SASFAA President (Jackie Copeland) for long-distance travel by vehicle.
- Gail confirmed that the requested payment needed to be voted on since it is not in the budget. Jamie concurred and stated that it must be voted on and that the governance committee needs to review our P&P to create a policy for this type of exception.
- Stephanie stated she will review SASFAA's wording as a guide for updating our P&P.
- Robert forwarded a copy of the email to Vicki, Jamie, Taylor and Lakecia for documentation purposes.
- Jamie stated that state-level presidents(s) need to be included in emails from SASFAA.
- **Total additional cost requested for Lareatha Smith: \$225 for the additional night hotel stay, plus \$15 parking.**
- **A vote was called and the Board approved to pay for Lareatha Smith's additional night's stay for \$225 in hotel costs and \$15 in parking costs.**

Board Reports-

A note was made that Board Reports should be emailed to the Board before the meeting.

Board Reports Received:

Jamie Burt

Libya Hunter

Shannon Jones
Stephanie Miller
Taylor Hilyer

- **Board Report- Taylor Hilyer**

- The call for elected positions goes out this month.
- She suggested an update for the treasurer-elect position to remain in office for 2 years, to run concurrently with the treasurer position, which is a 2-year term.
- The Secretary position will be up for election.
- Taylor suggested the following wording be updated in the P&P to match the wording of elections:

Policy & Procedure: Changes/ Updates/Recommendations:

Change the working under the method of selection for treasure-elect. We elected Gail as Treasurer-Elect a year early.

Current Wording:

Treasurer-Elect

Method of Selection – Elected by the membership for one year.

Proposed Wording:

Method of Selection – Elected by the membership every odd year. The Treasurer-Elect shall be elected during the Treasurer’s final year of their two-year term. Example:

2025-2026- Even Year

2026-2027- Odd Year

- **Board Report- Stephanie Miller**

- Stephanie stated that the bylaws did not have anything about Diversity, Equity, and Inclusion.
- Per Page 3 of Stephanie’s report:

Action Items (New business or Unfinished business):

- Board to review and make changes to the following
 - o P&P
 - Table of Contents – pg. 3 Discretionary Committees - Inclusion and Global Issues
 - Discretionary Committees – pg. 44 – bullet 8: Inclusion & Global Issues
 - Inclusion & Global Issues – pg. 59
 - Purpose:

o Work with the Conference Committee and Executive Board to bring opportunities to the membership to increase their awareness of the diversity that exists within our association and the population we serve.

• Responsibilities:

o #3 – If requested to do so, and at the discretion of the AASFAA President, serve as the AASFAA representative to the SASFAA Diversity Committee.

o #4 – Bring to the Executive Board any concerns or recommendations of the membership regarding the enhancement of cultural relations.

Policy & Procedure: Changes/ Updates/Recommendations:

- Recommendation to the Board

o Remove this committee and list the duties not directly related to DEI to the membership chair OR

o Repurpose the committee under a new name with responsibilities to ensure that all types of institutions and members receive communications. Examples of duties:

- Serve as the AASFAA 'Welcome' Committee for new members and institutions
- Ensure new members are introduced to the people
- Mentoring program

- Celena shared that SASFAA calls it community engagement

- Taylor stated that it could go under membership chair for the time being, but moving it to community engagement next year with time for planning out how this area would function.

- Taylor also mentioned that it could also be included in charity committee. Taylor stated that it might be best to talk with Membership Chair to add duties and if she can add members to help her with these duties.

- Previous vote was not to fill the position.

- Voting needs to take place to remove anything from the P&P to that involves the term "Diversity, Equity, Inclusion; This is tabled until next board meeting until we can meet with Latasha for the discussion.

(Old Business saved for the next Board Meeting.)

Meeting Adjourned at 5:05 pm