



Alabama Association of Student Financial Aid Administrators Historical Documents

Table of Contents

Articles of Incorporation	2
Bylaws	13
1st Annual Meeting Minutes	18
1st Annual Meeting Roster	23

Articles of Incorporation



**THE
TROY STATE UNIVERSITY SYSTEM**

FOUNDED 1887
FINANCIAL AID OFFICE
TROY, ALABAMA 36082
Phone: (205) 566-3000

March 1, 1984

MEMORANDUM

TO: A.A.S.F.A.A. MEMBERS

FROM: JAMES V. BRADSHER, CHAIRMAN,
PUBLICATIONS COMMITTEE

RE: PROPOSED BY-LAWS & ARTICLES OF INCORPORATION

On the following pages you will find a draft of the proposed By-laws for AASFAA as well as a copy of the Articles of Incorporation for the association.

The documents will be voted on for approval by the members of the association at the Spring meeting in Mobile.

According to the By-laws these documents must be distributed 30 day in advance of the vote so that the members can review them.

Additional information about the Spring meeting will follow in the next issue of the AASFAA Newsletter which should be in your hands next week.

Please review the proposed By-laws and Articles of Incorporation so that the business meeting can proceed quickly.

JVB

State of Alabama

SHELBY

County

CERTIFICATE OF INCORPORATION

OF

THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS

The undersigned, as Judge of Probate of SHELBY County, State of Alabama, hereby certifies that duplicate originals of Articles of Incorporation for the incorporation of THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS, duly signed pursuant to the provisions of Section 64 of the Alabama Business Corporation Act, have been received in this office and are found to conform to law.

ACCORDINGLY the undersigned, as such Judge of Probate, and by virtue of the authority vested in him by law, hereby issues this Certificate of Incorporation of THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS, and attaches hereto a duplicate original of the Articles of Incorporation.

GIVEN Under My Hand and Official Seal on this the 17th day of

NOVEMBER, 19 83



STATE OF ALA. SHELBY CO.
I CERTIFY THIS
COPY WAS FILED

Thomas A. Brantley, Jr.

Judge of Probate

1983 NOV 17 AM 11:53

Thomas A. Brantley, Jr.
JUDGE OF PROBATE

I CERTIFY THIS TO BE A TRUE AND
CORRECT COPY.

Thomas A. Brantley, Jr.

Probate Judge, Shelby County 11-17-83

ARTICLES OF INCORPORATION

OF

THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS

(A Non-Profit Corporation)

IN THE OFFICES OF THE JUDGE OF PROBATE OF
SHELBY COUNTY, ALABAMA

The undersigned, each of whom is over the age of nineteen years, desiring to become a body corporate under the laws of the State of Alabama for educational purposes, and being all of the incorporators of the corporation, in accordance with the provisions of the Constitution and laws of Alabama (specifically under the Code of Alabama 1975, Title 10, Chapter 3), certify as follows:

ARTICLE I

NAME

The name of the Corporation is THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS (hereinafter referred to as the "Corporation").

ARTICLE II

DURATION

The duration of the Corporation shall be perpetual.

ARTICLE III

PURPOSES

- (a) This Corporation has been organized to:
- 1) promote the professional competency and association of student financial aid administrators in colleges and universities, governmental agencies, foundations, lending institutions, and others associated with private and community organizations concerned with the support and administration of student financial aid programs.

- 2) assist educational institutions, foundations, lending institutions, governmental agencies, and private and community organizations to promote and develop effective programs pertinent to student financial aid.
- 3) facilitate communication between educational institutions and sponsors of student financial aid funds through an exchange of ideas, information and experience.
- 4) promote such systematic studies, cooperative experiments, conferences, and other related activities as may be desirable or required to fulfill the purposes of this association.

(b) The Corporation shall have power alone, or in cooperation with, or through other organizations or persons, to do any and all lawful acts and things which may be necessary, useful, suitable, or proper for the furtherance, accomplishment, or attainment of the objects and purposes of the Corporation.

(c) The Corporation shall have and may exercise every power, right and immunity which is conferred upon corporations organized under the laws of the State of Alabama under Code of Alabama 1975, Title 10, Chapter 3, as amended.

Nothing in this certificate of incorporation or in the by-laws shall be so construed as to authorize the Corporation to engage in any activity which would be inconsistent with the status of an educational organization as defined in Section 501(c)(3) of the Internal Revenue Code of 1954, or any successor provision thereto, and none of said purposes shall at any time be deemed or construed to be purposes other than public benefit purposes and objectives consistent with such status.

ARTICLE IV

MEMBERS

This Corporation shall not have the authority to issue capital stock, and it shall have no members except as may be provided in the by-laws. The qualifications, rights, and duties of the members, including, but not limited to, the right of members to vote, shall be determined in accordance with the by-laws.

ARTICLE V

BOARD OF DIRECTORS

Section 1. All of the affairs of the Corporation shall be managed and all of the powers of the Corporation shall be exercised by a Board of Directors, which shall be the governing body of the Corporation. The number of the members of the Board of Directors and the manner of their election shall be as provided in the by-laws, except as to the number constituting the initial Board of Directors, which number shall be three. The number of directors may be increased or decreased from time to time by amendment to the by-laws, but no decrease shall have the effect of shortening the term of any incumbent director.

Section 2. The Board of Directors shall, by resolution, designate a committee, to be referred to as the Executive Board, to have and exercise the authority of the Board of Directors in the management of the Corporation. The membership of the Executive Board shall consist of at least two Directors.

Section 3. Any resolution in writing, signed by a majority of members of the Executive Board shall, to the extent allowed by law, constitute action by the Executive Board to the effect therein expressed with the same force and validity as if the said resolution had been adopted by the vote of the same number of members of the Executive Board at a duly called and held meeting thereof, provided such resolution is filed in the minutes of the meeting of the Executive Board.

Section 4. The Board of Directors shall adopt by-laws not inconsistent herewith which may set forth any provision permissible under the laws of the State of Alabama.

ARTICLE VI

INITIAL REGISTERED AGENT

The initial registered agent of the Corporation and her address shall be Linda Lawson Knowles, University of Montevallo, Station 43, Montevallo, Alabama 35115.

ARTICLE VII

INCORPORATORS

(a) The names and post office addresses of the incorporators are as follows:

<u>NAME</u>	<u>ADDRESS</u>
Linda Lawson Knowles	University of Montevallo Station 43 Montevallo, Alabama 35115
Harvey Watt	Enterprise State Junior College P. O. Box 1300 Enterprise, Alabama 36331
Gertrude B. Clark	Birmingham-Southern College Birmingham, Alabama 35254

(b) The names and post office addresses of the directors chosen for the first year or until their successors are chosen and qualified are as follows:

<u>NAME</u>	<u>ADDRESS</u>
Linda Lawson Knowles	University of Montevallo Station 43 Montevallo, Alabama 35115
Harvey Watt	Enterprise State Junior College P. O. Box 1300 Enterprise, Alabama 36331
Gertrude B. Clark	Birmingham-Southern College Birmingham, Alabama 35254

ARTICLE VIII

DISSOLUTION

Upon dissolution, after having paid or having made provision for the payment of all of the liabilities of the Corporation, all the assets of the Corporation shall be turned over to such non-profit organizations which qualify as exempt from federal tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or any successor provision thereto) as the then Board

of Directors of the Corporation shall select. Any assets not so disposed of shall be disposed of by the court of proper jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes as are not inconsistent with the purposes of this Corporation.

ARTICLE IX

RESTRICTIONS

(a) No part of the net earnings of the Corporation shall inure to the benefit of any member, sponsor, donor, creator, director, officer, employee, or, without limitation, any other private individual, or to the benefit of any corporation or organization, any part of the net earnings of which inure to the benefit of any private individuals; provided, this shall not prevent payment of reasonable compensation for services actually rendered to or for the Corporation in effecting its purposes.

(b) The Corporation shall not divert any part of its income or corpus to any member, sponsor, donor, creator, director, or officer, by lending any part of its income or corpus; by paying any compensation in excess of reasonable allowance for salaries or for personal services actually rendered; by making any purchase of security or other property for more than adequate consideration for money or money's worth; or by engaging in any other transaction which either, directly or indirectly, results in such diversion of its income or corpus. The Corporation shall not make any accumulation of its income, unreasonable in amount or duration, or use any income for purposes other than the objectives hereinbefore set forth, or invest any income in any matter as to jeopardize the fulfillment of its objective.

(c) The Corporation shall not devote a substantial portion of its activities to attempting to influence legislation and in no event shall the Corporation engage in any legislative activities other than those in direct furtherance of the Corporation's objectives. The Corporation shall not participate in or intervene in any political campaign on behalf of any candidate for public office. The Corporation shall not engage in any partisan political activity. In general, the Corporation shall not act in any way or engage in any activity which might affect its right to full tax

exemption, and the Corporation shall be so operated as to be entitled to and receive all tax exemptions, federal, state, or local, which may from time to time be granted to organizations listed under Section 501(c)(3) of the Internal Revenue Code of 1954, or its successor provision.

ARTICLE X

CORPORATE DEBTS

Neither the officers, members, nor members of the Board of Directors of the Corporation nor their property shall be subject to or chargeable with the payment of the corporate debts or obligations of the Corporation.

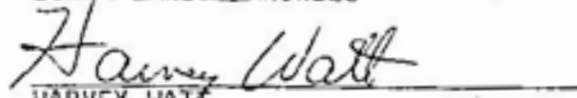
ARTICLE XI

AMENDMENTS

These Articles of Incorporation, and any provision thereof, may be amended as provided in the Alabama Non-Profit Corporation Act.

IN WITNESS WHEREOF, the undersigned incorporators have hereunto subscribed their signatures to this Certificate of Incorporation this 9 day of November 1983.


LINDA LAWSON KNOWLES


HARVEY WATT

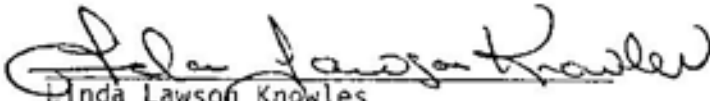

GERTRUDE B. CLARK

This Instrument Prepared by:

Kenneth C. Horne, Jr.
1200 South 20th Street
Birmingham, Alabama 35205

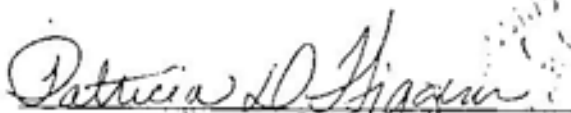
STATE OF ALABAMA)
JEFFERSON COUNTY)


Before me, the undersigned Notary Public in and for said County in said State, personally appeared LINDA LAWSON KNOWLES, whose name is signed as an incorporator to the foregoing Certificate of Incorporation, and who being first duly sworn, deposes on oath and says that she has read and understood the foregoing Certificate of Incorporation, and that the facts and matters therein set forth are true and correct to the best of her knowledge, information, and belief.


Linda Lawson Knowles

Sworn to and subscribed before me this the 9 day of
November, 1983.

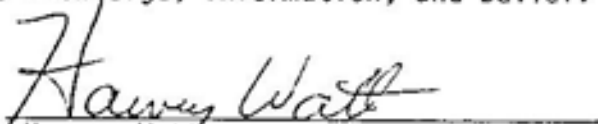
My commission expires
3-2-85


Notary Public



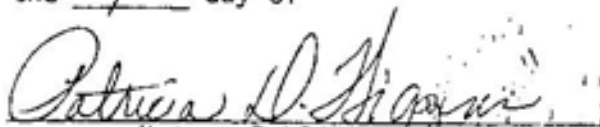
STATE OF ALABAMA)
JEFFERSON COUNTY)

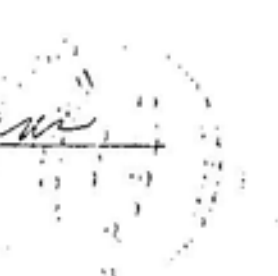
Before me, the undersigned Notary Public in and for said County in said State, personally appeared HARVEY WATT, whose name is signed as an incorporator to the foregoing Certificate of Incorporation, and who being first duly sworn, deposes on oath and says that he has read and understood the foregoing Certificate of Incorporation, and that the facts and matters therein set forth are true and correct to the best of his knowledge, information, and belief.


Harvey Watt

Sworn to and subscribed before me this the 9 day of
November, 1983.

My commission expires
3-2-85


Notary Public



STATE OF ALABAMA)

JEFFERSON COUNTY)

Before me, the undersigned Notary Public in and for said County in said State, personally appeared Gertrude B. Clark, whose name is signed as an incorporator to the foregoing Certificate of Incorporation, and who being first duly sworn, deposes on oath and says that she has read and understood the foregoing Certificate of Incorporation, and that the facts and matters therein set forth are true and correct to the best of her knowledge, information, and belief.

Gertrude B. Clark
Gertrude B. Clark

Sworn to and subscribed before me this the 9 day of
November, 1983.

Patricia D. Higgins
Notary Public

My commission expires

3-2-85

Bylaws

BY-LAWS
OF
THE ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS
(A Non-Profit Corporation)

ARTICLE I
MEMBERSHIP

- A. Classes of Membership. There shall be two (2) classes of members of the Association - active and honorary.
1. Active Members - Active Members shall be:
- a. Persons associated with the administration and support of student financial aid in postsecondary institutions in education, in government offices and agencies, in lending institutions and organizations, and in other private, community, or civic organizations, agencies or program; and,
 - b. who have paid annual dues for the current fiscal year; and,
 - c. who have been approved by the Executive Board.
2. Honorary Members - Honorary Members shall be persons who have performed outstanding service in the field of support and/or administration of student financial aid, and who are voted membership by the Executive Board.
- B. Type of Membership. Membership shall be individual rather than institutional, and shall not be transferable.
- C. Term of Membership. Active membership shall be on an annual basis corresponding to the fiscal year as defined in Article VI of these By-Laws.
- D. Application for Membership. Application for active membership shall be made to the Treasurer, who shall approve those who meet membership criteria. Applications of those who do not appear to meet the membership criteria shall be presented to the Executive Board by the Treasurer for approval or disapproval.

ARTICLE II - MEETINGS

- A. A minimum of two meetings of the Association shall be held during the fiscal year -- one in the Fall and one in the Spring, upon the call of the Executive Board.
- B. Notices of all meetings shall be mailed to all members at least thirty (30) days before the date of the meeting.
- C. Meetings of the Association shall be governed by the most recent edition of Robert's Rules of Order.

ARTICLE III - EXECUTIVE BOARD AND OFFICERS

- .. Executive Board. The administrative responsibility of the Association shall be vested in a committee known as the Executive Board. This committee shall be designated as the Board of Directors. The Executive Board shall be empowered to act on behalf of the Association. Meetings may be called by the President or by three members of the Executive Board.
- . Officers. The officers of the Association shall be the President, President-Elect, Vice-President, Immediate Past-President, Secretary, and the Treasurer.

C. Elections and Terms of Office. The Officers of the Association shall be elected at the annual Spring business meeting. The President-Elect shall serve one year in that position, a second year as President, and a third year as Immediate Past-President. The Vice-President and the Secretary shall serve for a period of one year. The Treasurer shall serve for two years. All terms of office shall coincide with the fiscal year of the Association, which is July 1 through June 30.

D. Vacancies. In the event of a vacancy in the President's office, the Vice-President shall succeed to that office. Except for the office of President-Elect, other vacancies shall be filled by appointment of the President with the approval of the Executive Board. When a vacancy occurs in the President-Elect's position, that office will remain vacant until such time as a new election can be held.

ARTICLE IV - DUTIES OF THE OFFICERS

A. The President is the chief executive officer of the Association.

The President shall:

1. Preside at all meetings of the Association;
2. Serve as Chairman of the Executive Board;
3. Serve as the AASFAA representative on the SASFAA Executive Board;
4. Appoint all chairpersons and members of the committees, unless otherwise provided for in the By-Laws, subject to the approval of the Executive Board;
5. Serve, ex-officio, on all committees;
6. Authorize expenditures and have the authority, in addition to the Treasurer, to pay bills of the Association; and,
7. Submit an Annual Report to the Association.

B. The President-Elect is an assistant to the President. The President-Elect shall:

1. Perform all the duties as designated by the President;
2. Serve as parliamentarian of the Association;
3. Serve as chairman of the Program Committee; and,
4. Perform such other duties and functions as may be required by the Association.

C. The Vice-President is the training coordinator of the Association. The Vice-President shall:

1. Be responsible for all training programs of the Association, including all workshops for new aid officers, advanced-level seminars with those of the regional association, and the national association;
2. Serve as Chairman of the Professional Development Committee;
3. Serve on such other committees as appointed;
4. Perform all duties of the President in the absence of that officer; and,
5. Succeed to the office of President in the event of a vacancy in that office.

D. The Immediate Past-President is an assistant to the President. The Immediate Past-President shall:

1. Serve as Chairman of the Awards and Recognition Committee;
2. Serve as the AASFAA Representative on the SASFAA Nominations Committee;
3. Serve on such other committees as appointed; and,
4. Shall in the absence or disability of both the President and Vice-President, and with approval of the Executive Board, have all the powers to perform all of the duties of the President.

- E. The Secretary is the scribe of the Association and the custodian of its records. The Secretary shall:
1. Take, or arrange to have taken, and keep in permanent form the minutes of the Executive Board and of the Association;
 2. Receive and file copies of the official annual membership list, the official list of the Executive Board Members, and the proceedings of each meeting of the Association, and all workshop, project, and committee reports;
 3. Keep and update the Policies and Procedures Manual of the Association;
 4. Keep and update the permanent file of all official documents of the Association;
 5. Keep a permanent file of all publications of the Association and the Executive Board;
 6. Assist with the collection of the registrations for meetings of the Association;
 7. Serve on such other committees as appointed; and,
 8. Upon the completion of a term of office, turn over to the new Secretary within thirty (30) days after the close of the fiscal year all the Association's Secretarial records.
- F. The Treasurer is the finance officer of the Association. The Treasurer shall:
1. Receive all Association monies and keep the books of the Association;
 2. Have authority, in addition to the President, to pay all bills of the Association;
 3. Arrange for the billing and collection of dues of the Association upon direction of the Executive Board;
 4. Arrange with the Membership Committee Chairman for the maintenance of the official membership roster;
 5. Arrange for the collection of the registrations at meetings of the Association;
 6. Prepare, publish, and circulate twice yearly to the Executive Board and the membership a financial statement of the Association.
 7. Submit an annual report within sixty (60) days of the close of the fiscal year;
 8. Upon completion of a term of office, turn over to the new Treasurer within sixty (60) days after the close of the fiscal year all financial records of the Association; and
 9. Be bonded at the expense of the Association at an amount to be approved by the Executive Board.

ARTICLE V - COMMITTEES

- A. The standing committees of the Association shall be the:
1. Membership Committee
 2. Publication and Public Relations Committee
 3. Professional Development Committee
 4. By-Laws Committee
 5. Program Committee
 6. Local Arrangements Committee
 7. Nominations Committee
 8. Awards and Recognition Committee
- B. Chairpersons and members of the standing committees shall be appointed by the President annually with the approval of the Executive Board, unless otherwise provided for.
- C. Duties of the standing committees shall be as directed and defined by the

President with the approval of the Executive Board.

- D. Other Committees: The President shall have the power to appoint such other committees as deemed necessary, with the approval of the Executive Board.

ARTICLE VI - FISCAL YEAR, DUES AND FEES

- A. FISCAL YEAR. The fiscal year of the Association shall be from July 1 to June 30.
- B. DUES. Dues of the Association shall be \$10 per year for active members and shall be due with the Spring Conference Registration fees.
- C. FEES. Registration and other fees for meetings shall be set by the Executive Board.

ARTICLE VII - VOTING PRIVILEGES

- A. Active members shall have voice and vote at all meetings of the Association and shall be able to run for office and chair committees.
- B. Honorary members shall have voice at all meetings of the Association and may sit on committees.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

The rules contained in the most recent edition of Robert's Rules of Order shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with the Articles of Incorporation, these By-Laws, and any special rules the Association may adopt.

ARTICLE IX - AMENDMENTS

These By-Laws may be amended or revised, upon the recommendation of the Executive Board, by either a two-thirds (2/3) majority vote of those active members present and voting at the bi-annual business meeting, or a two-thirds (2/3) majority vote of those active members returning ballots within thirty (30) days of the mailing date of votes taken by mail.

FINANCIAL AID OFFICE
TROY STATE UNIVERSITY
TROY, ALABAMA 36082

**Minutes of the Alabama Association of
Student Financial Aid Administrators
1st Annual Meeting**

MINUTES
OF
ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS
1ST ANNUAL MEETING

The First Annual Meeting of the Alabama Association of Student Financial Aid Administrators was held in Birmingham, Alabama, November 14 and November 15, 1968. A copy of the program and a list of persons in attendance are attached and made a part of the secretary's minutes of the First Annual Meeting.

Members of the Alabama Association held the annual business meeting on Friday, November 15, 1968, following a luncheon in the Embassy Ballroom of the Tutwiler Hotel. The meeting was called to order by Mr. Otis Peacock, Organizational-Year President of the Association. Mr. Peacock expressed his personal appreciation to everyone who had anything to do with making the meeting possible. The agenda for the business meeting as circulated during registration was introduced to the Association. The membership voted to adopt the agenda as introduced.

The President referred the Association Members to the minutes of the organizational meeting as circulated during registration and called for a motion on the minutes. Mr. Billy Mitchell of Florence State University moved that the minutes be adopted as circulated. Colonel John Dunlap seconded the motion, and the minutes were adopted.

The Secretary-Treasurer submitted a report of the treasury. \$138.00 membership fees and \$838.00 reservation fees had been collected. A transfer of \$69.44 was made from funds collected to finance the organizational meeting. \$120.00 was collected in membership and reservation fees after arrival in Birmingham for the annual meeting. \$88.08 had been used to defray cost of preparing for the annual meeting. Treasury Balance - \$1,077.36.

The President called for Committee Reports:

PROGRAM
COMMITTEE Donald Gibson, Chairman of the Program Committee presented his committee: Colonel John Dunlap and S.W. Walker. On behalf of the Program Committee, Mr. Gibson expressed appreciation to members of the Association who served on panels for the group meetings held at the 1st Annual Meeting.

MEMBERSHIP
COMMITTEE Mr. Robert Dennis did not have activity to report from the membership committee, but presented the committee members: Mr. Baskin Wright and Mr. Billy Mitchell.

PUBLIC
RELATIONS
COMMITTEE In the absence of the Chairman of the Public Relations Committee, Mr. Stewart Phillips, Mrs. Eleanor Dean reported that the Public Relations Committee had been working and introduced Mr. Ewell P. Smith, a member of the Public Relations Committee.

LOCAL
ARRANGE-
MENTS
COMMITTEE Mr. Wilmer McNair thanked members of his committee, Mr. Clyde Carter and Mrs. Linda Knowles for the work done in making arrangements for the annual meeting in Birmingham. He thanked other members of the Association who helped the Committee make the first annual meeting a success.

Following the Committee reports, the President submitted a report of the activities in which he had been involved on behalf of the Association:

- PRESIDENT'S 1. The President worked closely with the President and Vice
REPORT President of the Southern Association of Student Financial
Aid Administrators in attempting to get Congressional
action on proposals agreed upon at the Southern Association
meeting in Charlotte and on other matters pertaining
to the welfare of the financial aids program.
2. The President submitted an article for inclusion in the
Bulletin of the Alabama Association of Secondary-School
Principals. The article contained what is considered
to be significant points relating to financial aid programs.
3. The President represented the Alabama Association by
speaking to the secondary-school principals in District II
at Enterprise High School, District IV, at District VII
at the Angelyn Motel in Winfield, and District VIII at
Crossville High School.
4. The President spoke at one of the general sessions of
the annual meeting of the Alabama Personnel and Guidance
Association.
5. The President has written the presidents of the four
districts of the secondary-school principals'
associations not previously scheduled for a
representative of A.A.S.F.A.A.
6. The President contacted the President of the Alabama
Bankers' Association asking for a time for someone from
A.A.S.F.A.A. to appear on their program. A member of
the Association will be invited to meet with the bankers
some time after January. News releases have been sent to
news media and the Alabama School Journal.
7. Encouragement has been given to membership in both
the Alabama Association of Student Financial Aid
Administrators and the Southern Association of Student
Financial Aid Administrators.
8. The President has been in contact with all the lending
institutions in Alabama known to be actively interested
in A.A.S.F.A.A.'s Program.

Following the President's Report, Mr. Peacock appealed to the members of the Association for an active membership. "If the Association is not to be effective it should not exist." In studying the work done by other financial aid associations, Mr. Peacock digested a report received from the Mississippi Association's president.

PROGRAMS OUTLINED IN THE MASTER PLAN OF THE MISSISSIPPI ASSOCIATION

1. Television Programs (taped shows Likely)
2. Circulation of a quarterly newsletter
3. Area conferences over the state
4. The creation of a speakers bureau
5. A Legislative advisory committee
6. A program to help train new personnel in the field of financial aid.
7. A program of institutional visitation.

Mr. Peacock called for the group to give consideration to the following programs for the Alabama Association of Student Financial Aid Administrators:

1. A Speakers Bureau
2. A Legislative Action Committee
3. A Public Relations Committee with emphasis on Publicity
4. A Projects Development Committee

Following the President's recommendations, Mr. Peacock called for old business. Mr. Harold Helms presented a resolution inviting the Southern Association of Student Financial Aid Administrators to hold its 1972 meeting in Birmingham, Alabama. A motion was made that the resolution be adopted and forwarded to Ken Wooten, President of SASFA and to Colonel John Dunlap, a member of the SASFA Resolutions Committee. The motion was seconded and it was adopted by a vote of the Association.

E.O.G. Mr. Robert Dennis of the University of Alabama presented a proposal
TALENT for the Association's sponsorship of an Educational Talent Search
SEARCH Program. He suggested that state financial aid officers could best work with the needy students in Alabama by working as a unit. The Talent Search Program proposed that the Association locate the E.O.G. recruits in a collective effort. The work of the Talent Search Program of A.A.S.F.A.A. could be done through high school guidance officers. The following procedure to be used by the committee was proposed.

1. A list of 10th and 11th grade students determined by high school guidance personnel to be eligible for the E.O.G. Program could be secured by the Committee. The Committee would confirm eligibility.
2. The Talent Search organization would contact the students determined eligible for the program and begin encouraging them to attend college.
3. The organization could follow up the student's work in high school and continue to encourage him.
4. At the time the student was ready to make application for college, the committee would work with the student and the institution of his choice.

A discussion was held on the Talent Search proposal. The question of financing the project was asked the secretary. The secretary reported that at the present time the Association could not support such a program, but proposed the possibility of securing federal funds to finance a Talent Search. The

President suggested that this program not be brought to a vote. The Executive Board of A.A.S.F.A.A. was charged with the responsibility of looking into this proposal to present a report on the feasibility of a Cooperative Talent Search.

SPEAKERS BUREAU The President asked that the group speak to the possibility of creating a speakers bureau. Mr. Harold Helms made a motion that action be taken by the President to appoint a person to organize a speakers bureau. The motion was seconded and passed by the Association.

AREA MEETINGS Mr. Robert Dennis suggested that the area meetings would be a good opportunity for the financial aid officers and bankers to discuss common problems. The bankers could be made aware of their role in the financial aid programs of colleges and universities and would have an opportunity to discuss problems with financial aid officers. It was suggested that guidance personnel in the high schools should be included in the area conferences. Mr. Dennis moved that steps be taken to arrange a program of area meetings. The motion was seconded and passed by the Association. The President was charged with the responsibility of appointing someone to chair an area conferences program.

LEGISLATIVE ACTION AND PROJECTS DEVELOPMENT COMMITTEES Mr. Peacock ask for discussion on a legislative actions committee and a projects development committee. It was left to the President to take action to initiate steps to create the legislative action and projects development committees.

NOMINATIONS COMMITTEE REPORT Mr. Billy Stewart, Chairman of the Nominations Committee, presented the members of his committee: Mrs. Philip LaMoreaux and Mr. Joseph Davis.

Donald Gibson of Troy State University, as organizational vice president was supported by the Committee for President.

John Dunlap of Auburn University was recommended to serve as Vice President.

Mrs. Elizabeth Thomas of Stillman College was recommended to serve as Secretary-Treasurer.

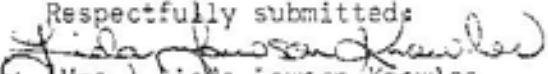
It was moved and seconded that the report of the Nominations Committee be accepted. The report was accepted by a vote of the membership of the Association.

On behalf of the Association, Mr. Wilmer McNair expressed appreciation to Mr. Otis Peacock for the very excellent job he did in steering the organization in the right direction during its organizational year.

Don Gibson accepted the presidency with a warning to members of the Association. The legislative action committee will be appointed immediately and it will begin to work with the legislature in Montgomery to get action on legislation vital to financial aid programs in the State. We can anticipate an active year.

MEETING ADJOURNED

LLK/11-22-68

Respectfully submitted:

(Mrs.) Linda Lawson Knowles
Secretary, Treasurer (A.A.S.F.A.A.)

Roster of Persons Attending The First Annual AASFAA Meeting

ALABAMA ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS
Roster of Persons Attending
The First Annual Meeting - Nov. 14,15, 1968

<u>NAME</u>	<u>TELEPHONE NUMBER</u>
William F. Adams Regional Director The American College Testing Program	
Spencer Ambers Business Manager Wenonah State Junior College	787-2633
H. P. Barfield Assistant Vice President First National Bank of Florence	
Barbara J. Bednar Account-Clerk - Financial Aid Jefferson State Junior College	853 1200
Joe R. Blackston Samford University	871-0351
Mrs. Estelle M. Bradshaw Finance Office - Accounts Receivable University of Alabama in Huntsville	837-4700
Jim T. Brumley Loan Officer Marion County Banking Company	
Mrs. Eddie Lee Brust Secretary, Financial Aids Officer Florence State University	766-4100
John Cannon Student Financial Aid Officer J. F. Drake State Technical Trade School	539-8161
Blois J. Clifton Comptroller Alabama Christian College	272 5820
George W. Croker, Jr. Director of Financial Aid Gadsden State Junior College	546-0484
Vern E. Crouch Assistant Cashier The Alexander City Bank	
Mary Crowder Secretary Gadsden State Technical Trade School	547-1605

B. D. Cumbie Director of Financial Aids George C. Wallace State Technical Junior College	792-3183
Ellen M. Damon Student Loan Clerk Birmingham Trust National Bank	
Joseph S. Davis Director of Financial Aids Stillman College	752-2548
Paul E. Davis Assistant Cashier Exchange Security Bank	
Eleanor S. Dean Director of Financial Aid University of South Alabama	344-3400
Robert A. Dennis Director of Financial Aid University of Alabama	348 6756
Ruth M. Devane Assistant Cashier The Clayton Banking Company	
Mrs. Margie S. Dial Supervisor NDEA University of Alabama	348-5350
W. D. Dillard Business Manager John Patterson State Trade School	288-1018
Robert G. Donald Assistant Cashier First National Bank of Montgomery	
Clarence Dreadin Director of Financial Aid Snead College	593-6521
John F. Dunlap Director, Student Financial Aid Auburn University	826-4723
Ira H. Durgan Financial Aid Officer Selma University	847-7673
James I. Ellison Business Manager and Treasurer Walker County State Trade School	648-6811

Elysees Everage Bookkeeper Daniel Payne College	
Jean B. Faulkner Chief Accountant Athens College	232-5452
Jewett Elmer Filler Director of Financial Aid Athens College	232-5452
James Garner Financial Aid Officer Georgia Institute of Technology Atlanta, Georgia	(Represented College Scholarship Service)
Donald Jackson Gibson Financial Aid Officer Troy State University	566-3000
Frederick Victor Gill Director of Student Personnel John C. Calhoun State Technical Junior College	353-3102
Ewell D. Griswold Coordinator, Student Financial Aid Enterprise State Junior College	347-2623
Inez M. Hallmark Secretary to the Treasurer-Business Manager Florence State University	766-4100
Gary C. Harkey Chief Accountant University of Alabama in Huntsville	837-4700
James Ronald Harrison Assistant Cashier Merchants National Bank of Mobile	
Mrs. Bettye J. Hartung Secretary to the Financial Aid Officer Florence State University	766-4100
Harold A. Helms Director, Student Financial Aid and Placement University of Alabama in Birmingham	325-4517
Moses James Holmes, Jr. Financial Aid Director Talladega College	362-2752
Alice S. Hughes Financial Aid Accountant University of Alabama in Birmingham	325-4517

Charles P. Hughes Director of Student Financial Aid Southern Union State Junior College	395-2211
G. O. Karr Business Manager Northwest Alabama State Technical	921-3177
Mrs. Linda Lawson Knowles Secretary, Student Financial Aid Alabama College	565-2521
Percy E. Lee Assistant to the Director of Financial Aid University of Alabama	348-6756
Josephine McGowin Financial Aid Assistant Troy State University	566-3000
Witnel George McMillian Financial Aid Officer Oakwood College	
Wilmer L. McNair Director, Financial Aid Jefferson State Junior College	653-1200
Billy P. Mitchell Financial Aid Officer Florence State University	766-4100
B. M. Montgomery President Lomax-Hannon Junior College	
Pruline Montgomery Secretary to the President Lomax-Hannon Junior College	
Lewis Neighbors The Alexander City Bank	
Eugene Foshee Owen Bursar University of Alabama	348-5350
T. M. Patton President Lomax-Hannon Junior College	
Otis L. Peacock Administrative Assistant to the President Florence State University	766-4100
E.H. Penny Business Manager Patrick Henry State Junior College	743 3157

William Pouncey Program Officer Office of Education	526 5971 Area Code: 404
Diane Ragan Financial Aids Officer Alabama Christian College	272 5020
Theodore Marsh Reinhart Vice President The Merchants National Bank of Mobile	
Kathryn A. Richmond Financial Aid Assistant University of Alabama in Birmingham	325 4517
John B. Richardson, Jr. Collection Officer Tuskegee Institute	727 2000
Charles B. Roberts Assistant Director, Student FinancialAid Auburn University	826 4723
Shirley Sasser Financial Aid Officer Alabama Christian College	272 5020
Mae L. Satterfield Assistant, Financial Aid Director University of Alabama in Huntsville	037 4700
Ewell P. Smith Assistant Business Manager Athens College	232 5452
L. C. Stewart Financial Aids Officer Birmingham-Southern College	328 5250
William B. Stuart Director of Financial Aid Livingston University	652 5241
Bernard Taylor Coordinator of Financial Aid David Payne College	
Mrs. Elizabeth H. Thomas Financial Aid Officer Stillman College	752 2540
Sister Bertha True Director of Financial Aid Sacred Heart College	734 4622

Ed Truitt Office of Education State Capitol Building	265 2341 Ex. 3216
Robert Wakefield, Jr. Comptroller Troy State University	566 3000
S. W. Walker Coordinator of Financial Aid Alabama State College	262 3531
James Ward Webster Business Manager Northwest Alabama State Junior College	993 5331
James Robert Wilkinson Chairman, College Scholarship Committee Alabama College	665 2521
B.Y. Williams Business Manager Bessemer State Technical Institute	428 6391
Roland L. Williams, Jr. Chief Accountant University of South Alabama	344 3400
Hazel R. Woods Treasurer Southern Union State Junior College	395 2212
R. E. Young The First National Bank of Florence	

PRESIDENTS ATTENDING THE BANQUET THURSDAY NIGHT-November 14, 1968

Leroy Brown
President Jefferson State Junior College

Walter Graham, President
Southern Union State Junior College

T.A. Lawson
President, Wenonah State Junior College

B.M. Montgomery, President
Lowax-Hannon Junior College.

MEMBERS OF THE A.A.S.F.A.A. REGISTERED FOR THE FIRST ANNUAL MEETING
WHO COULD NOT ATTEND:

James F. Crabtree Financial Aid Officer Alabama Christian College	272 5020
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Frank Philpot President Athens College (Registered for Banquet)	232 5452
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Knute O. Broady
President
Stillman College (Registered for the Banquet)

Baskin Wright
Director of Financial Aid
Jacksonville State University 435 9820

MEMBERS OF A.A.S.F.A.A. WHO COULD NOT ATTEND THE FIRST ANNUAL MEETING:

Barclay, Lee
Business Manager
Alabama College

Clark, Charles
Birmingham Credit Union
2133 7th Avenue North

Edge, J. T.
Southern Union State Junior College

LaMeroux, Mrs. Philip
Assistant Director of Financial Aids
University of Alabama (Attended Business Meeting) 348 6756

McDaniels, E. Donald
Troy State University

Martin, Carol
University of Alabama in Huntsville

Mason, Philip
University of Alabama in Huntsville