

6/24/2025 10:09 am Meeting Called to order

List of those in attendance:

Taylor Hilyer
Jamie Burt
Robert Douglass
Gail Beggs
Donna Boutwell
Vicki Johnson
Laticia Dubose
Lakecia Taylor
LaTasha Dove
Stephanie Miller

Roll Call- Quarum established

Motion to change agenda as needed: Vicki 1st, Robert 2nd
Everyone in consensus

Approval of meeting minutes from last meeting
Meeting minutes not sent out but Leticia briefed everyone during the meeting

Taylor Travel to Mobile

- Committee has been formed will work on presentation for event
- Gail will attend Mega Conference on behalf of AASFAA

Meeting Overview:

AASFAA Board Transitions

Outstanding membership dues

Transition meeting for SASFAA

Policy change for travel being covered for upcoming year

Policy change for balance

Redeeming of credit card points

Board Reports

Conference Information/Site Selection

Membership Fees

Board Reports

Taylor- Sent to Laticia

No motion or action items, or policy changes

Policy and procedures bylaws have been updated to the website

Notification regarding elections

Letters written and drafted regarding big beautiful bill

Support has made a little bit of movement

Significant changes when it came back from the house

Took out the elimination of sub loans, backed hours down to 12 vs 15

No changes mentioned about TRIO

Still waiting for update, deadline is July 4th, due to political environment, it may not make this deadline

Donna

-reported she is pushing to meet deadline still, but updates are pending

Jamie

- Working on committees for 25-26
- Reaching out to people for the areas where we need help the most
- Conference committee set for AASFAA

Robert

- Made contact with 3rd party company to help with sight selected for conferences in advance. (Name is Melissa; Help is Free)
- Working to make sure members are aware of conference in advance
- top 3 areas to will be voted on
- Selina Tuloss helped connect us with this representative
- Proposed training for New & Associate Directors in the Fall
 - Agenda will be shared with everyone when it is available
 - Need to discuss dates

Dates for Spring Conference

- Dates set, but will be shared at a later date

Transition

- Working with Jamie for transition process

Gail

- Emailed budget to board
- Profit and loss statement provided at the meeting
- Corrections made to coding; provided at meeting
- Adjustment to treasure's expense
- Under budget at spring conference
- Star plus through regions is confusing, changing banks is not an option at this time
- We ended in the positive for the year

Membership Notices

- Go out automatically
- Should be on the 30th of June
- Taylor will update it so that the notice goes out
- One invoice outstanding that may need to be written off

- Oakwood University
- Gail reached out and email bounced
- Decision made to write-off balance
- Membership exceeded its budgeted goal

SASFAA Transition

-Coming out of next years budget

Donna

- Board Report submitted to Laticia
- Legislation has calmed down
- Waiting on updates

Laticia

- Gave board report
- Will give drive over later to Lakecia

Stephanie

- Submitted board report this morning
- Changes next year for wording (Honorary or Active)
 - Will bring to the board the changes so that everyone is aware of the changes
- Nothing else new to submit, but said that it was one of the best conferences we have had in a while

Final Board Report

- Taylor listed in her board report
- Gail will present on the 16th of July at Mega
 - Great opportunity to get out in front of this
 - Presentation is being formed by the committee
- Donna is available to help where needed, but is not on an official committee this year.
- Moved Section V of the Agenda for today moved under part of final business
 - Taylor turned it over to Robert to present

BRIEF BREAK- 10:45AM

Re-convened at 10:57

Robert-

SPRING CONFERENCE DATE SELECTION

Melissa Pea?- With Helms Briscoe (company that helps to find site)

- Met with Selina Tulloss who introduced him to Melissa
- Difficulty with finding site for event
 - SASFAA Conference
 - Feb. 15, 2026
 - VASFAA
 - April 12-15, 2026

- Ellucian- April 19-22, 2026
- **SUGGESTED DATES FOR AASFAA**
 - **April 8-10, 2026 (VOTED AS DATE FOR SPRING CONFERENCE)**
 - April 29-May 1, 2026
- **LOCATION FOR AASFAA CONFERENCE**
 - TOP 3 LOCATIONS
 - Embassy Suites by Hilton in Huntsville (TOP 2)
 - The Admiral in Mobile (TOP 2)
 - Embassy Suites Montgomery
- 11:42-LUNCH

Re-convened at 12:32

- Embassy Suites Huntsville can accommodate the needed dates (April 8-11, 2026)
- **(Robert will confirm)** Embassy Suites Huntsville- What is the food and beverage costs total and the number of rooms that will be reserved? How many meeting spaces? Meeting room accommodation? Average AV costs? Is it included in the costs? Is breakfast included with the guest room rate?
- Room Rate: \$149 plus tax, \$10 parking (Confirm that breakfast is complementary for conference attendees)
- Meeting Rooms: 6 Total- 4 break out rooms, 1 meeting room for work area, and then a 1 large room for full membership meetings
- Breakfast?
 - possibly can be held in large room

Proposed Agenda for Training for Financial Aid Directors (Directors Summit)

- **Will be in addition to Fall Training**
- agenda
- date
 - Opening Remarks
 - Keynote Sessions: Federal Financial Aid Changes
 - Detailed FISAP Training (Summer Refresher)
 - Best Practices
 - PPA
 - Navigating New Compliance Requirements
 - Leadership and Management in Financial Aid Offices
 - Interactive Session: Q&A on Department of Education Changes
 - Closing Remarks
 - Networking & Departure
- Discussion for October meeting with half days
 - Date Options
 - Oct. 16th-17th
 - Oct. 9th -10th
 - October 1st-2nd (Fall Training)

- September 19th (Director's Summit)
- Our year for NASFAA is this year (25-26)
 - Reach out to Dana Kelley once date is confirmed
- Survey to Directors afterwards that will help decide on sessions to train other staff
- 3 scheduled meetings (once per quarter)
- Virtual sessions as needed or should special topics arise
- Separate from Fall Training and Spring Conference
- SASFAA Meeting on October 3rd- Jamie will be out

Calendar of Events

- **September 18th-19th (Director Training)**
- **October 1st-2nd (Fall Training)**
- **April 8-10th (Spring Training)**

Date when Director Training and Fall Training will be held?

- Latasha Dove will check with UAB about Directors Summit & Fall Training being hosted there.

2024-2025 MEETING CLOSED-2pm

2025-2026 MEETING CALLED TO ORDER-2pm

- **Updates to P & P (Not effective in P & P until 2026)**
 - Not covered by AASFAA
 - Not covered by president's institution
- **SASFAA will cover AASFAAs president travel costs (Starting Oct. 1, 2025)**
 - must have permission from SASFAA Board to drive or fly (depending on distance and costs)
- **Bylaw changes**
 - Suggestion that Electronic Services to a standing alone committee
 - Standing Committee on Board
 - Executive Board member will also be on committee
 - Can also be a discretionary meeting
 - Vote to change pg. 17, pg. 19 of the AASFAA
 - change immediate duties of the most recent Past President in AASFAA P & P
 - strike through item 3 on pg. 17
 - add required training for this committee on StarChapter (Online with Star Chapter)
 - Add Past President works with Electronic Services Chairperson to secure training
- **Committees and Chairs Review**
- **Latasha Dove**
 - New Membership Person
- **Presumed Everyone will serve in their previous rolls in AASFAA**

- Inclusion and Global Issues- vacant
- Legislative Relations- vacant
- Others committees are being worked on as well
- **Needs EVERYONE to work on getting their committees filed.**
- **Call to action:** Jamie has a list of volunteers and she will send information to Committee Chairs/volunteers and ask them to join a committee

Proposed Budget Discussion (No motions or votes)

- small changes to 25-26 budget to balance it out

Bank Fee Costs

- Proposed P&P change to increase membership dues to cover bank fee costs
- Proposed to have 3% cost passed on to members when they pay

Vendor Member Options

- Proposed to provide a la carte options for vendors to provide banners at meetings

Budget Update

- Added budget item for Directors Summit (Attendance, food, location, etc.)
- SASFAA Travel for Taylor Hilyer
 - Will be back dated for 24-25 budget
- SASFAA Travel for Jamie will be placed in 25-26 budget
- Gail Beggs will review scholarship line item to make sure new scholarships are included in the budget
- Gail will have the exact amount for electronic services line item.
- Gail will add a line item for Board Expense and/or Committee Meeting

Planning for 2026 & 2027 Conferences

- **Robert is working with Briscoe Helms for location assistance. Service is free.**
- **Board will need to make a decision on proposal during next meeting.**
 - **Proposed Northern Alabama location as site for 2026 Conference**
 - **Proposed Central Alabama location as site 2027 Conference**
 - **4 year institutions preferred for conference sites, if available**
 - **Consideration will be given for AASFAA to pay for site usage at an institution if the institution will not permit free usage of the site.**

Membership Cost

- **Individual membership kept at \$25**
- **Institution membership kept at \$250**

Meeting adjourned at 3:30pm